



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of a GENERAL PARISH COUNCIL MEETING held on 22nd June 2021

The Council maintains an 'open for business as usual' policy, during the Covid19 crisis in so far as this is possible under current Government guidance. Meetings must now be held face to face by law. Dates are published to the Council web site & noticeboards in sufficient time for residents to attend & actively participate.

The Chairman will bring the meeting to order at 19.30 and the meeting may be recorded for minute purposes and participation is taken as consent to the meeting rules on the web site. **Minute:** the Chairman confirmed the meeting would be recorded

Open Forum for Participants-

The Council is keen to hear from residents subject to meeting protocols & time constraints as detailed on the Meetings page of the PC web site.

To Review the NO MORE PRISONS HERE campaign

To consider the activities of the joint Edgcott/ Grendon working group to date in developing a co-ordinated response to any Outline Planning Application to locate a Mega Prison in Grendon Underwood that may be forthcoming from the Ministry. **Progress to date-** can be seen on the GUPC web site which remains the only source of official information regarding the campaign. **Minute:**

Covid19 Status Report.

The latest update from Buckinghamshire Council is posted to the GUPC website Notice Board.
15 June 21 – the situation in Buckinghamshire.

Minute:

Draft Issue date – 25th June 2021

B. Martindale - Acting Parish Clerk

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

2106.01 Attendance and apologies: To receive and accept any apologies.

Attending; Cllrs Benfield (Chair), Jackman, Fealey, Clerk

Apologies; Cllr Moloney, Bucks Cllr Macpherson, School liaison

Absences;

Public: 3 members of the public attended.

2106.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **Minute-** none declared

2106.03 Approval of Minutes; To agree and sign the minutes from the Annual Meeting of Grendon Underwood Parish Council held on 25th May 2021 as a true & accurate record. The Minutes are circulated prior to the meeting to allow them to be taken as read. No amendments had been requested by the cut-off date. **Minute** duly signed off as a true & accurate record.

2106.04 Regulatory;

- i. **Standing Orders, Council Policies, Procedures & Protocols;** to monitor changes. **Minute-** monitoring
- ii. **Other Legislation & NALC Advice;** to monitor changes. **Minute-** monitoring.

2106.05 Finance & Accounts.

- i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting; **Minute-** all up to date.
- ii) To review Grants – Incoming; **Minute-** none forthcoming
- iii) To review Grants – Outgoing; **Minute-** none forthcoming
- iv) To review contracts & loans; **Minute-** all current

2106.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.; **Minute-** nothing major

2106.07 Environment. To report any issues in respect of:

- a Highways under Highways Act 1980, ss43, 50 (inc footpaths); - **Minute-**
- b Crime Prevention/ Footpath Lighting under Parish Councils Act1957, s.3 – to report any outages; **Minute-** Springhill Residents association to survey lights at Springhill and report. Council to submit a request to the Street Lighting Authority.
- c Verges & Hedges; BC Highways email 14-06-21 cutting schedule received but running late. **Minute-** BC informed of long grass at Darley's Close. Will attend. Concern was raised regarding the splay visibility at the A41 junction with Broadway.

2106.08 Communications & Reports.

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1. with Parish

- i) **Springhill Residents Association.** Update from meeting held 26th May; **Minute-** the Association Chair summarized current status. Web page in progress/ thanks for noticeboard/ negotiations with prison on-going/ pot hole survey carried out, fund management in progress/ inconsiderate parking a problem - query police powers/ estate picnic on 17th July agreed to be posted to GUPC web site, poster to be forwarded to Clerk/ working on general appearance of estate.
- ii) **Speeding;** request for MVAS. Trained volunteer operators to be identified; **Minute-** volunteers advised. Clerk to liaise with Edgcott re use of data.
- iii) **Fly tipping in Broadway layby** BC Highways are scheduling plans to bund; **Minute-** awaiting advice due to holidays.
- iv) **Tree encroachment;** UKPN solution to be advised. **Minute-** UKPN have addressed the willow on Broadway, but they have declined to assist with the leylandii on Main Street as they do not see it as a significant hazard. The resident to be advised.
- v) **Village pump state of repair;** Cllr Benfield to evaluate and estimate cost. **Minute-** Cllr Benfield estimates repairs at £200. Authorised to progress up to max £200.

2. with other Authorities & Statutory Bodies

- vi) **BCC HS2 Road Safety Fund;** review scheduled in May. Cllr Macpherson will endeavour to progress favourably. **Minute-** BC HS2 Road Safety fund contribution refused. Agreed to update estimates to resolve.
- vii) **Haddenham & Waddesdon Community Board;** **Minute-** next meeting 30th June 7pm via Teams. Link circulated 22-06-21. May attend to seek funding for Springhill & dog fence.

3. With Stakeholders

- viii) **Community Police Team.** **Minute-** TVP request information on recent dog attacks on sheep. Agreed to send any information forthcoming.
- ix) **Village Hall;** to receive a report; **Minute-** Cllr Jackman summarized status- cautious opening up in progress. Friday bar proving popular.
- x) **Saye & Sele;** to receive a report. **Minute-** Cllr Jackman summarized status- grant approved. Urged anyone wanting support for further education to contact the secretary, details on the GUPC web site.
- xi) **School;** **Minute-** the Clerk summarized recent advice email 16-06-21 from school liaison. The current Head is in charge of the school till the end of the summer holidays, but her actual final day will be 16th July 2021. The new head Caroline Tomlinson will start at the beginning of the new academic year in September. Common problem with dog fouling. Signs for the gate are being dealt with by Joanne Marchant. Signage has to go through County as it has the school logo on it. Woodland Trust has just reopened their "plant trees for schools and communities". Wendy Kerr is the contact and will be pre ordering the said trees imminently. Council conformed wish to collaborate as much as possible.
- xii) **HMP Grendon Prison.** Works in progress are to comply with HMG COVID regulations. **Minute-** meeting with Springhill Residents Association to be arranged.
- xiii) **EfW.** **Minute-** nothing to report.

4. With Infrastructure

- xiv) **HS2, EWR & Ox/Cam corridor;** multiple road closures continue to blight the whole area. Monitoring large potential scale developments in the Arc. **Minute-** monitoring.

5. With Suppliers. **Minute-** nothing to report.

2106.09 Amenities;

- a. **Playground;** Dog fouling - Council to report on site visit to develop resolution proposals. To consider reducing the play area and fence off. **Minute-** council working party will meet on site to assess solutions.
- b. **MUGA;** to hear an update; an invitation to tender was published to the GOV.UK Contract Finder web site on 7th June 2021 to comply with EU legislation. There have been 11 expressions of interest by the closing date of 21st June 2021. Council will review and appoint. **Minute-** agreed to hold a tender review meeting on 1st July at VH 7pm. Should approved funding be in excess of estimates, to consider using surplus for dog fence around playground.
- c. **Notice Boards;** Springhill noticeboard installed. Key to be allocated. **Minute-** so allocated to Clerk. Association expressed its thanks.
- d. **Defibrillator status;** **Minute-**
- e. **War Memorial;** Cllr Benfield to ask Scouts to consider forming a cleaning working party. **Minute-** under consideration.
- f. **Grassland habitat/ tranquility zone.** **Minute-** Cllr Fealey to advise contact to Probation for Community Payback work schemes.

2106.10 Personnel Matters - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. Responses to vacancy notice to be reviewed. **Minute-** the Council is minded to replace, by co-option, the two Councillors no longer eligible to sit for Grendon Underwood, since the May elections, to reduce the risk of Council becoming non-quorate due to illness or unforeseen circumstances. Vacancy Notices had been posted on the GUPC web site & noticeboards giving the prerequisite notice. After due process, the Clerk was authorised to respond to expressions

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of interest accordingly.

2106.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** Cllr Jackman requested Council to consider contributing to replacing the grass cutting equipment community asset at the next meeting. He has obtained quotes in the region of £14k and is seeking a contribution from Saye & Sele and a trade in value to be refunded, post purchase, equitably between funders.

2106.12 To confirm the date of the next meeting; To agree the date, time & venue – **Minute-** Agreed Tuesday, 27th July 2021 at 19.30 in Village Hall.

The Chairman thanked all present & closed the meeting at 20.55.

Signed as a true & accurate record: Dated:

Cllr A. Benfield, Chairman presiding.

GRENDON UNDERWOOD TRANSACTIONS			JUNE	2021
Trans Date	Trans Type	Transaction Description	Debit Amount	Credit Amount
01/06/2021	DD	ICO ZA041488	£ 35.00	
01/06/2021	SO	MARION RYLEY Professional Services	£ 10.00	
17/06/2021	DD	OPUS ENERGY LTD 0750932	£ 97.35	
18/06/2021	DD	BUCKS COUNCIL GenWaste	£ 24.70	
30/06/2021	FPO	GM OUTDOOR inv1740	£ 185.00	
30/06/2021	FPO	GM OUTDOOR inv1711	£ 90.00	
30/06/2021	FPO	HMRC - ACCOUNTS	£ 67.60	
30/06/2021	FPO	CLERK JUNE 2021 SALARY	£ 270.40	